

# TRIBUTE TRADING AND FINANCE LIMITED

CIN - L35991WB1986PLC139129

Regd. Office: 3, Bentinck Street, 2<sup>nd</sup> Floor, Kolkata – 700 001

Phone : 033 22100875; email: [ttfltd@gmail.com](mailto:ttfltd@gmail.com); Website: [www.ttfltd.co.in](http://www.ttfltd.co.in)

## NOTICE OF ANNUAL GENERAL MEETING, REMOTE E-VOTING AND BOOK CLOSURE

Notice is hereby given that the 33<sup>RD</sup> Annual General Meeting (AGM) of the Company will be held on Monday, 30<sup>th</sup> September, 2019 at 11:00 a.m. at the Registered office of the Company at 3, Bentinck Street, 2<sup>nd</sup> Floor, Kolkata-700 001, to transact the business as set out in the Notice convening the said Annual General Meeting.

The Notice of the 33<sup>RD</sup> Annual General Meeting setting out business to be transacted and Annual Report for the year ended 31.03.2019 have been sent electronically to those members whose e-mail address are registered with the Company's Registrar and Share Transfer Agent/ Depository Participant. Physical copy of the aforesaid documents have been sent to the Members other than above, separately in the permitted mode.

In compliance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended from time to time and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Company is pleased to provide the members facility to exercise their right to vote electronically on all resolutions set out in the notice of AGM and has engaged the services of Central Depository Services (India) Limited (CDSL) for the purpose.

All the Members are hereby informed that:

- a) Remote e-voting will commence on Friday, 27.09.2019 at 9.00 a.m. and end on Sunday, 29.09.2019 at 5:00 p.m. The remote e-voting module shall be disabled by CDSL thereafter.
- b) The facility for casting the vote through ballot paper shall be made available at the Annual General Meeting for the members who have not cast their vote by remote e-voting.
- c) The cut off date for the purpose of remote e-voting is on 23.09.2019.
- d) Notice of 33<sup>rd</sup> Annual General Meeting and Annual Report for the year ended 31<sup>st</sup> March, 2019 are also available on the website of the Company, [www.ttfltd.co.in](http://www.ttfltd.co.in) and also on the CDSL's website at [www.evotingindia.com](http://www.evotingindia.com).
- e) Any person who acquire shares and become Member and dispatch of the Notice of the 33<sup>rd</sup> AGM and holds shares as of the cut-off date of 23<sup>rd</sup> September, 2019 may obtain the sequence number for remote e-voting by sending a request to the Company's RTA at [absconsultant99@gmail.com](mailto:absconsultant99@gmail.com).
- f) In case of any queries or issues relating to e-voting, the Shareholders may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or [ttfltd@gmail.com](mailto:ttfltd@gmail.com) or contact at the Registered Office of the Company.

Pursuant to Section 91 of the Companies Act, 2013 and read with Rule 10 of the Companies (Management and Administration), Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 24<sup>th</sup> September, 2019 to Monday, 30<sup>th</sup> September, 2019 (both days inclusive) for the purpose of Annual General Meeting of the Company.

Place : Kolkata

Dated : 04/09/2019

By Order of the Board

For Tribute Trading and Finance Limited

**FOR TRIBUTE TRADING AND FINANCE LIMITED**

*Malti Jaiswal*

Malti Jaiswal

**Company Secretary** Company Secretary